



XPRESS Forms

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... is an online forms product that utilizes a small “viewer” application providing a feature-rich interface to Statewide Forms. Once the viewer is installed on your computer you will have the ability to...

- ◇ Work online from any computer with internet access.
- ◇ Auto-fill several forms at-a-time by using a Transaction Profile or enter information one form at-a-time.
- ◇ Transaction Profiles allow you to enter common information only once and then auto-fill any forms necessary for a transaction.
- ◇ Open saved forms to edit and re-save, print or email.
- ◇ Forms are regularly updated providing the most current statewide versions.
- ◇ Save one or many forms to your computer.
- ◇ Create “Transaction Folders” for storing forms and documents related to a particular client.
- ◇ View context-sensitive help messages.
- ◇ View integrated forms manual assistance.
- ◇ Built in email makes transmitting forms and attachments to clients an easy process.
- ◇ Print high-quality forms.

How To Apply

To set up your subscription and enrollment in the Statewide Forms system please...

- ◇ Complete Form 104SWF, “Subscription Agreement”
- ◇ Complete Form 122ESWF, “User Enrollment Report”
- ◇ Complete Form 80SWF, “Password Non Disclosure Agreement” for each person
- ◇ Fax enrollment forms to 425-821-3705 or 888-821-3705. Fill in credit card info on enrollment form.
- ◇ If paying by check, indicate check number on enrollment form and MAIL enrollment forms and check to Membership/ XpressForms at address below.
- ◇ Your account will be activated upon receipt of payment.
- ◇ Instructions will be emailed along with IDs.

System Requirements

Your system must meet certain minimum requirements in order to install and use the NWMLS XPF Viewer.

- ◇ Microsoft Windows 98/2000, XP or NT 4.0
- ◇ Pentium 133Mhz processor (Pentium 200Mhz recommended)
- ◇ 32MB of RAM (128 MB recommended)
- ◇ 40MB of free hard disk space
- ◇ Internet Explorer 6.0 or higher
- ◇ Broadband connection recommended



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